THEEWATER SPORTS CLUB BOARD DIRECTORS' MEETING
Friday 31 May 2024 at 19:00 in the Training Room

MINUTES

Present

Grant Ekermans	Board Chairman	**GE**
Stan Wallace	Board Vicechair and Director – Future Planning and Human Resources	**SWa**
Lloyd Lomas	Director – Caravans, Cabins and Camping	**LL**
Clinton Dante	Director – Food & Beverage	**CD**
Neil Ashton	Commodore and Director – Information Technology	**NA**
Michelle Marais	Director – Finance	**MM**
Johan van Dyk (via Zoom)	Director – Events and Marketing	**JvD**
Anders Buchwald	Director – House and Grounds	**AB**
Erica Waller	Trustee	**EW**
Bruce Kelly	Trustee	**BK**
Stuart Brown	Trustee	**SB**
Francois le Roux	General Manager	**FlR**
Julie le Roux (in absentia)	Board Secretary	**JlR**

1 Welcome

The Chair welcomed the attendees. He welcomed the returning Board members and expressed that he is very glad that there will be continuity in the Board this year.

2 Apologies

none

3 Acceptance of Agenda

The Chair circulated the amended agenda on WhatsApp before the meeting.

4 Adoption of Board Meeting Minutes – Friday 26 April 2024

The minutes of the previous meeting need amendments regarding attendees of the meeting.

The minutes of the previous Board meeting were proposed by GE, seconded by NA and adopted.

5 Correspondence Received

5.1 <u>Email was received from SA Sailing regarding the Expression of Interest to the Department of Water and Sanitation</u>
Two representatives from SA Sailing attended the Board meeting to inform the Board of SA Sailing's plan to submit an EOI to DWS, backing the interests of Theewater Sports Club in the process.

5.1.1 As DWS's relationship with water sport clubs has been "ad hoc" in the past, SA Sailing is taking the opportunity of presenting an EOI to DWS on behalf of all water sports clubs in South Africa so that SA Sailing can be seen as the "go to" body for recreational dam users. This will be beneficial as SA Sailing already has credibility and credentials due to their safety record and association with SAMSA. SA Sailing also has policies in place to ensure development and transformation.

5.1.2 SA Sailing would like to secure a 40-year lease for clubs to make it possible to attract more investment and thereby promote both local and international tourism.

5.1.3 All clubs on state dams will need to be on board as the sailing community of South Africa, represented by SA Sailing, which is an affiliate of SASCOC, recognised by the Department of Sports, Arts and Culture.

5.1.4 Ideally, a MOU can be set up between SA Sailing and DWS to state the parameters of this relationship.

5.1.5

5.1.6 5.1.7 5.1.8 5.1.9 5.1.10 5.2	SA Sailing is in the process of putting a document together and is asking clubs to submit their "wish lists" of needs for inclusion in this document. Every member of a club which benefits from an advantageous lease from DWS will need to be a member of SA Sailing or a SASCOC affiliated federation. Each club may need to submit their own EOI as they will need to contract directly with DWS – SA Sailing cannot do this on a club's behalf. It was reiterated that each TSC member will belong to either SA Sailing or WPFAA (Freshwater Angling). TSC will need to confirm whether WPFAA is SASCOC affiliated. On TSC's "wish list" will be to have the construction of caravan ports and cabins moratorium imposed by DWS lifted. TSC will submit its own EOI document, stating that it fully subscribes to what SA Sailing plans to submit to DWS. <u>Letter from a TSC member who wishes to live at TSC semi-permanently</u> The Board's response to this letter is that the by-laws regarding permanent and semi-permanent residence at TSC were put in place not to inconvenience a particular member but to do what is in the best interests of the club and its members, which at this stage is to not have permanent residence at the club. The CCC Com is to investigate the pros and cons of having a limited amount of permanent residents at TSC. **CCC Com**	
6	**Matters Arising from Board Meeting Minutes – Friday 26 April 2024**	
6.1	The GM, working with the Futures and Compliance Committees is to propose a revised Club membership application process, taking the future vision of the Club into consideration. (Point 5.7)	**GM**
6.2	The H&G Com will get prices for the self-catering cabins project and ensure that it gets underway. (Point 5.5) This project may need to be delayed until next year as it is not in the strategic plan for this year.	**H&G Com**
6.3	The Marketing Committee was asked to design a standardised email signature template for use with all TSC emails. They were also asked to include the slogan "The Place To Be" to the new TSC burgee logo. (Point 7.8)	**Mark Com**
7	**General Manager's Report**	
	Welcome Anders, Bruce and Erica! Thank you to everyone who has made themselves available for another year on the TSC Board. **<u>A brief overview of what has happen at TSC since the AGM …</u>** 1. Road markings of some club roads were repainted. 2. General maintenance of afdak and club facilities e.g. improving lighting for the darker winter months under the afdak. 3. A digger was rented to clear the old dam of debris. A fire permit has been obtained to burn this debris when the weather permits. 4. Clearing of hobie yard and open caravan and boat storage area; impounding of boats and caravans with no T/C numbers that cannot be traced to an existing club member. 5. The reshuffle in the admin department resulted in all club members being invoiced to the value of just over R 4 125 000 for their yearly membership fees within two days. I would like to extend a special word of thanks to Michelle Marais and Kelly Stanley for their support during this crucial time. 6. A meeting will be scheduled with Fin Com to work on a cash flow projection once all members have either paid their membership fees in full or signed a	

	debit order with the club. This will help to plan projects and purchases for the year. I will get back to each committee once this plan is in place. 7. Team TSC strives to improve the AGM experience for members every year. I feel like we "upped" the level this year but there is always room for improvement. Please contribute suggestions and ideas if you have any. 8. As approved by the IT Committee, Vanderhost has started with the initial phases of the Club's website overhaul. The company is allowing the Club to pay this off in instalments.	
8	**Board Member and Trustee Duties, Responsibilities and Undertakings**	
8.1	It was reiterated that Board members and Trustees are to be Club members first and enjoy the Club so that they do not lose their passion while serving on the Board.	
8.2	Please remember to "do the right thing" and ensure that you comply with the by-laws at all times.	
8.3	Committees are to take their "visions" and suggestions to the Board for approval. Please ensure that these visions are in line with the Strategic Plan in place.	
8.4	Please put your Committees' plans for this year in order of priority. The Fin Com will work on a cash flow projection to ensure that the most urgent projects happen in this order of priority.	
8.5	Committees are to communicate with each other between Board meetings.	**ALL COMMITTEES**
8.6	Committees need to be "beefed up" by asking club members to join them through a mass communication. Current committee members can also reach out to members who may be interested or have relevant expertise.	
8.7	Sub-committee ToRs can be included in the relevant Committee ToRs for submission to the Board for approval.	
8.8	Directors must delegate duties and responsibilities to other committee members to avoid burn out.	
8.9	The Compliance Committee will fall away and become the responsibility of the Fin Com (for financial compliance), Fu Com (for risk and performance management) and management (all other aspects of compliance).	
8.10	Please update all ToRs and include committee members' names in the documents.	
9	**New Members**	
	• Rory and Francoise Harris • Gareth and Virginia Hickling • Azane Lowrens and Toitnette du Toit • Christopher and Melony MacKrill • Quinton and Tara Olivier were approved as TSC members.	
	Management will be streamlining the application process to make it run smoother and be electronic.	**FLR**
10	**General**	
10.1	CCC and H&G Com to discuss the possibility of row H on the Plaat being electrified to avoid current issues. What about prepaid electricity meters? This is also to accommodate the DF95 campers in future.	**CCC and H&G Comm**
10.2	CCC Com to deal with the issue of a member giving up his site but wanting to stay on the transfer list.	**CCC Comm**

11	**Dates for Next Board Meeting**
	• 28 June 2024 • 30 August 2024 • 15 November 2024 • 24 January 2025 • 14 March 2025 • 25 April 2025 • 17/18 May 2025 – Annual General Meeting
12	**Close**
	The Chair thanked Board Directors and Trustees for attending this meeting.