

## Minute of Theewater Sports Club (TSC) Board Meeting Friday, 2 September 2016, 19h00 at TSC

<b>1</b>	<b>Welcome</b>	
	Andreas welcomed the Board Directors and Trustees to the 10 <sup>th</sup> Board meeting. He thanked the Board members for circulating their reports before the meeting.	
<b>2</b>	<b>Attendance List and Apologies</b>	
	<p><b>Present:</b>  Andreas Horvath (AH)  John Lake (JL)  RhowelN Rhoode (RR)  Grant Ekermans (GE)  Des Mudge (DM)  Etienne Venter (EV)  Jacques Dreyer (JD)  Mary-Ann Sharwood (MS)  Brad Dixon (BD)  Tania Smith</p> <p><b>Apologies:</b>  Neil Ashton (NA)  Stuart Brown (SB)</p>	<p>Board Chairman  Vice Chairman / Future Planning  Director, Caravan &amp; Camping  Director, Financials  Trustee  Trustee  General Manager  Commodore  Director, Events  Secretary</p> <p>Director, Information Technology  Trustee</p>
<b>3.</b>	<b>Acceptance of the Agenda</b>	
	The agenda for this meeting accepted by all. Proposed: Andreas Horvath ; Second: RhowelN Rhoode	
<b>4.</b>	<b>General Manager's Report</b>	
	See Report	
<b>4.1</b>	<b><u>Dawid Baardman (Maintenance Supervisor)</u></b> – general maintenance extensive update in written report submitted.	
<b>4.2</b>	<p><b><u>Lise</u></b> – Feedback report covering past activities and events. Cape Ultra- is a large event and has been key project with long term potential. Organisers extremely pleased with kick off preparations and large bookings and catering support requirements from TSC being managed by MvdW</p> <p>Inclusive of a Demographic Report of all gate usage – Noted decline in overnight visitors compared to previous year – discussion and focus on</p>	

4.3	consequence of income during winter months. Have been problems with Pastel corruption. NA organised a 2 <sup>nd</sup> hand laptop (5.3) <b>Jackie</b> – Figures provided for end JULY for review. Also reports problems with Pastel Software.	GE
4.4	<b>Mark</b> – Busy with negotiations of the equipment from the local restaurant that closed down in V'dorp.	
4.5	<b>Jacques</b> – Falcon – will be linked to their Training system (running via internet) once they have tested & are happy with their upgrades, should be up & running by October. Also see Neil's IT Report. GE wants to be copied in on all of the systems.	
4.6	Paper Doll fitted with new motor. Trailer modifications need to made with weight of motor by reposition of trailer wheels.	
4.7	Errol to assist with the Buoyancy Certificate for Paper Doll. GE speak to Shane.	
4.8	Office Building is newly painted within budget. Preparations for season well underway. All Staff on duty for Cape Ultra. AH asked for handicapped toilet to be looked at; as well as the urinal on the outside wall behind The Afdak. Swimming Platforms to be put in for Cape Ultra. Six new anchors were cast by R & M for the racing markers. GE request to put reflective tape for night races. A red buoy on the old dam wall & on the house foundation.	JD
4.9	Boat park by the sheds, have put lights in & energy saver on each & a day and night light.	
4.10	Re-alignment of moorings 5 rows & 11 moorings done. Service of moorings & to sell unidentified ones. Approximate 37 moorings, but not all are occupied. Special vinyl stickers to be put on the buoys. JL suggested a tag underneath as a back-up, stainless steel or plastic off cuts JD will organise. Jetty in and fenders on Tuesday. Will fold over flap, put on aluminium straps, clamping the whole thing. GE requested to buy spare fenders, standard blue colours with reflective tape. Board approved approx. value of R1500 for spare fenders.	JD
4.11	Training room doors & others to be redone. GE to go back to all boatshed leases, TSA to also be done. AH queried what was feasible material for repairs. Discussion ensued. Neil Spilhaus to be consulted.	
4.12	Pumped moved further out by 10m when water was low, by mooring 01, thereby moving the grid, so 10m out. MA & AH queried signage on the pump raft for danger OR No entry. JD has one, but just needs to add a triangular frame. Got pricing on pump & they'll do the installation, New installation of 150m of cabling, thereby eliminating the choke & the resulting high pitch noise. It may now operate properly. JL queried whether or not it will be anchored? JD said it would.	
4.13	Big clean-up starts Monday 5 <sup>th</sup> Sept & all committee & board members are to ensure they are within the By-Laws. JD had some members asking re: their contraventions they will be attending to. JL request to be reasonable & a last email or call to be sent out. Discussion ensued. Particular emphasis on the communications to by-law "offenders"	

4.14	Wall to be built on both sides of public gate entrance at gate house, JD to discuss materials etc. with AH.	
4.15	DEA would like some audit on compliance, with respect to Washbay. Discussion re preparations to receive DEA.  Andreas thank Jacques & his team for an outstanding job. NSRI & DWS meetings. Discussions re wash bays, automations dismissed, still in a roll out process. Back in the hands of the Dept. of Water Affairs. Disc given for 3 months, boats to be washed. All part of job creation. Discussion ensued.	
5.	<b>Board Directors Portfolio Presentations</b>	
5.1	<p><b>CCC</b> – See Report.  Ongoing project: Reduction of clutter and accumulation of things, etc. Sites to firstly be neat &amp; tidy and shade cloths removed. Many communications have been issued to all members: now implement additional step of direct address to short list of 'offenders' to be dealt with &amp; a month time frame and possibly a phone call. Clean up by staff between norm duty roster. First round of communications regarding clean-up have already had a very positive effect and members are generally supportive of the drive. Members asking on clarity of by-laws.  Discussion of boundaries between 25 &amp; 26.  Site allocation 10<sup>th</sup> Sept, 3 sites.  8 Members are keen on cabins.  AH commented that "new site leases" are an opportunity to revisit induction of new site owners.</p>	
5.2	<p><b>Financials:</b> Huge improvements, losses are less than last year during difficult winter months. August financials will be distributed once Pastel issue resolved. Focus on Gate Income, Restaurant and Bar and R&amp;M ledgers. Discussion ensued with AH asking for tight review of further R&amp;M expenses because the expenses are already running ahead of budget.  Synergy is unresolved, about R40 000 outstanding and there is no commitment from Synergy for 2016. GE said lease is up. Discussion ensued.</p>	
5.3	<b>Water Sports:</b> See Report. Calendar to go to printing in spreadsheet format & put on the website.	
5.3.1	Awaiting approval for Ina Power to be made an Honorary Member & free storage of L26?	
5.3.2	Mooring Inspections to be realigned & members billed for inspections of moorings.	
5.3.3	Overberg- Sailing Federation has been founded. TSC & Hermanus are members of the Overberg.	
5.3.4	Southern Charter Classic regatta (renamed from Grand Slam), we will host this 3 <sup>rd</sup> or 4 <sup>th</sup> December. Committed to TSC for next 3 years.	
5.3.5	USSASA Intervarsity regatta held at TSC 5-9 December.	
5.3.6	Youth Nationals 10-17 Dec – progressing.	
5.3.7	Mosquito Nationals – approached to host 4-6 <sup>th</sup> November.	
5.3.8	NSRI – Grant, Kuba, Neil A, Aubrey, Mary-Ann but flexible. TSC will have a NSRI base.	
5.3.9	Boarding house De Villiers Graaff Senior School coming in for training	
5.3.10	Wash bay- discussion ensued. WA to run with it.	
5.3.11	TSA- Neil & Kuba for SAS Regional Instructor Developer course, can teach people to become trainers level 1-3.	

<b>5.4.1</b>	<b>Events:</b> TriAthlon has received good response & increasing, expecting last minute entries. Approximately 1500 outside visitors expected. Lise has done a sterling job. Mountain biking can also be explored and trail running. Owen Middleton to be contacted.	
<b>5.4.2</b>	End of the year event Hello Summer for the 3 <sup>rd</sup> & 4 <sup>th</sup> Dec same weekend as Grand Slam. Synergy has had it before with another event & they requested to move it. They will be on the public side. Not loud music all night. Bring the same amount or more revenue to try hold both events. AH said that in the event that two events are held at the club, that the clubhouse & afdak facility is by default given preference to the benefit of the water sport. Substitute for Synergy event income required. Discussion ensued.	
<b>5.5</b>	<b><u>Chairman's Report</u></b>	
<b>5.5.1</b>	Financials are acceptable. Policy of Strict Expense control to continue.	
<b>5.5.2</b>	Discussion regarding meeting with DWS (Regional and National), DEA and TSC; re NSRI and the Washbay project.	
<b>5.5.3</b>	Disciplinary issues to be addressed. AH confirmed with Board the composition of the Disciplinary Committees for these instances.	
<b>5.6</b>	<b><u>Information Technology:</u></b> See Report	
<b>6.</b>	<b>Adoption of previous Board Meeting Minute 29 July 2016</b>	
	Proposed: AH ; Seconded: BD	
<b>7.</b>	<b>Matters arising from previous Board Meeting Minute 29 July 2016</b>	
	4.10 Price for events from Traffic Dept. - JD said Traffic Dept. has a community budget to do it for free. Police Diving Unit will also be present. NSRI to also assist MA asked, GE will discuss.	MA
	4.17 Club cabin, complaints – JD to be refurbished. Leaks to be repaired and cabin to be improved	JD
<b>8.</b>	<b>Preparations SGM September 2016</b>	
	AH stated that no Constitutional Amendments Proposals had been submitted and that the Cabins were the only matter of discussion RR & Lise have prepared a ballot. Start 10am on 4 <sup>th</sup> Sept, docs on the website, question & answers, then over to the vote. Has been advertised.	
<b>9.</b>	<b>General &amp; other Topics (All other Inputs &amp; Presentations)</b>	
	BD- what is the process of old cards, GE it will be expired. Anyone can tag in & out. Old cards will be deleted as new ones are received. Only active ones will work. Launch of a visitor's card, to go only in and out public gates with a cut off time.	
<b>10.</b>	<b>New Membership Applications</b>	

	There were no new membership applications.	
<b>11.</b>	<b>Date for Next Meeting</b>	
	The date for the next Board meeting was scheduled for <b>19h00, Friday 14 October, 2016 at TSC.</b> Andreas thanked the Board members for their time and for attending the meeting	
<b>12.</b>	<b>Close Meeting</b>	
	Meeting closed at 21:00 pm	