



## MINUTES OF THEEWATER SPORTS CLUB (TSC) BOARD MEETING HELD ON FRIDAY 08 APRIL 2016 AT 19h00 AT TSC

ITEM NR	TOPIC	DISCUSSION		ACTION ASSIGNED TO
1	Opening and welcome	Chairperson welcomed Trustees and Board Directors to the 7 <sup>th</sup> Board Meeting (BM) and 2 <sup>nd</sup> for 2016. He explained that the meeting is predominantly to discuss the draft budget. It will be debated in detail after: (i) Matter arising from previous BM; (ii) GM activity report since previous BM.		
2	Attendance List and Apologies	PRESENT		
		DIRECTORS	TRUSTEES	
		Andreas Horvath (AH)	Etienne Venter (EV)	
		John Lake (JL)	Stuart Brown SB)	
		Venessa Mulder (VM)		
		Neil Ashton (NA)		
		Rhowheln Rhooode (RR)		
		Kuba Miszewski (KM)		
		Shane Wiscomb (SW)		
		Anders Buchwald (AB)		
		Hugo Brink (HB)		

		Jacques Dreyer <sup>1</sup> (JD)		
		APOLOGIES		
		Petrie van Niekerk (PN)	Des Mudge (DM)	
		Melandi van Niekerk (MN)		
3	Acceptance of Agenda	The revised Agenda for the meeting was accepted by all present.		
4	Adoption of Minutes of the Meeting held on Friday 19 February 2016	The adoption of the Minutes of the Meeting was proposed by AH and seconded by JL – accepted by the meeting		RR – corrections to be made before posting to website
5	Matters arising from BM 19 February 2016	3	<i>Emanating from the Reley Bell discussion the following update from JD:</i> <ul style="list-style-type: none"><li>• DWAF has ordered and paid for the Cardinal markers; is currently still in Pta but they will send a truck to collect;</li><li>• Entrance through public gate is upgraded; previous ditch made more level; TSC to provide rail for new gate;</li><li>• Return road from WB also upgraded; TSC provided the manpower;</li><li>• DWAF Boat: Boat is similar to Lotto; 90HP 4 cylinder Suzuki engine; boat sent for service and new impellor to be fitted; will be registered as Cat R; will be delivered on a trailer or truck by end April.</li></ul>	JD to keep Board informed
		6.2	JD to obtain list from Jacky and send to NA	JD + NA
		6.3	Replacement doors for boatsheds. Not actioned yet.	JD
		6.5	Comparison of water usage costs. Not actioned yet	JD

<sup>1</sup> General Manager

		7.1.12	To action before winter 2016	JD
		7.1.17	Fire extinguishers: SW to supply 20 free of charge	SW
		7.1.17	Fire drills to be held regularly.	JD
		7.1.18	Location of cabins. Kuba to set up meeting with DWAF to get a sense of their understanding where cabins should be built. Cabins: members cabins Chalets: TSC owned for rental	RR, KM, AB
		7.1.20	Additional security for peak season. Department of Community Safety and the Chrysalis Academy to allow students to do their practical at TSC during December	RR
		7.1.20	WCRA: Western Cape Resorts Association. Did not renew subscription; will rather go with CMASA (Club Management Association for South Africa)	JD
		7.1.21	Swimming platforms: to be completed by opening cruise.	JD
		7.2.3	Watersport Com to start advertising to members the need for accommodation for visitors to the calendar events. Members to consider making their caravans available. Rate suggestions from TSC. Lise already received applications for accommodation.	SW
		Aside	Synergy	
		7.3.1	Stock control spot checks: Contact Ignatius. JD to be actively involved in stock control for both cafeteria and bar. VM asked JD whether he is aware of stock discrepancy of R20k 2 weeks ago? Would appear to be sorted. VM reiterated that she has offered to help with stock but has not been approached yet. JD to	JD, VM

			involve VM. The Board should allow the staff to put measures in place. Bar and cafeteria income for the festive season was commended.	
		7.3.5	Financial queries: Insurance budget – over priced – need to be brought down. VM to send details of cheaper options. Fuel and Oil – understandable over-expenditure. Operational cost for work done in Beele’s Pond? Labour.	JD
		7.4.3	“Thor” – closed	
		7.4.4	Saldanha Grad Slam: removal of boats from TSC property – JD to take up with SW LOTTO info required: SW to complete. Near drowning incident – KM to draft operational manual. Safety officer shifts. TSC requires a 2 <sup>nd</sup> safety officer. A local paramedic has indicated his willingness to assist.	JD, SW
		7.4.9	Boat Safety Course. Detail will be finalized within the next month.	NA
		7.5.3	Latte Screens. Including wording to reflect that latte is a temporary measure to assist “the growth of hedges”. JD reported that shade cloth is being used all over TSC. JD encouraged to use the by-laws as guide and to enforce. CCC has concept letter. Concept letter to be used by General Manager as CCC/Board will become appeals authority. RR to forward to JD.	AB, RR, JD
		7.8.7	Shower doors in ladies ablution. Execution of said moved to new financial year.	PV, HB, JD
		7.8.8	Sewerage dam. JD to request herbicide from	JD

			DWS.	
		7.8.9	Camera. Camera to be returned to Leopard Trust. Camera in vicinity of Site 103 – hanging loose.	HB
		7.8.10	Road cross-over. To be executed	JD
		Gen	Minutes to be circulated 2 weeks after Board Meeting together with Action List.	RR
6	<b>Draft budget 2016/17</b>	<ul style="list-style-type: none"> <li>• An item by item discussion of the draft budget;</li> <li>• A special note of appreciation to GT for his last minute update of the budget taking into account various BM's inputs;</li> <li>• A budget briefing meeting scheduled for Saturday 07 May at 15H00 in the Afdak;</li> <li>• Draft budget attached as Annexure to the Minutes</li> </ul>		All
7	<b>General</b>	<ol style="list-style-type: none"> <li>1. Observe the rules for the AGM. Ensure that the notice for the AGM is sent out timeously as well as notices for constitutional changes.</li> <li>2. Watersports AGM and prize-giving scheduled for Saturday 21 May. Time to be communicated. SW stated his intention to stand down as Commodore.</li> <li>3. A question was asked whether there should be another BM before the AGM. NA stated that all unresolved issues can be addressed via e-mail. VM stated that should there be outstanding issues it can be discussed immediately after the budget briefing on the 7<sup>th</sup> May.</li> <li>4. KM: Tabled a proposal for a more streamlined Board who would concentrate on finances, business decisions, strategy and policy. A smaller Board with sub-committees would not need to meet as often. Sub-committees would send reports to Board. Trustees also only required when issues directly</li> </ol>		

		<p>affecting them are tabled. Will result in streamlined decision-making process and probably achieve better results. Is there a need for sub-committees to know the business of other committees? Proposed smaller board will consist of the Exco (Chairman, Vice Chair, Finance + GM). Would meet 6 times per year: 4 only as Exco and the other 2 to bring the chairpersons of the sub-committees together.</p> <p>5. KM: To alleviate cashflow during April/May – existing members continue to pay subs during the June period (after AGM) and new members pay subs in their month of joining the Club. Will require more admin but computer software could alleviate the extra work. NA - Should it only be applied to new members? Will require a constitutional change.</p>	
8	Closure	Meeting ended at 01H11.	