

Minute of Theewater sports Club Board Meeting held at 19h00 on Friday, 12 <sup>th</sup> September 2014 at TSC, Villiersdorp		
1	Welcome	
	Kuba Miszewski welcomed and thanked everybody for attending the meeting.  Kuba informed the meeting that Heathcliff Thomas and Peter Keitzman had resigned from the Board due to work commitments.	
2	Present and Apologies	
	<p><b>Present:</b> Kuba Miszewski Grant Ekermans Venessa Mulder Neil Spilhaus Neil Ashton Warren Westcott Shane Wiscombe Jacques Dreyer Di Hutton-Squire Stuart Brown Lise Wheeler</p> <p><b>Apologies:</b> Des Mudge Janine Frylink Christine Tatt</p>	<p>Chairman Vice Chairman, Future Planning Director Finances Director House and Grounds Director IT Director Caravan and Camping Director Watersports, Commodore General Manager Trustee Trustee Minute</p> <p>Trustee Director, Eco Enviro, Communications &amp; Community Involvement Board Secretary</p>
3	Adoption of the Agenda	
	The Agenda for the meeting was adopted by all.	
4	Adoption of previous Board Meeting Minute, held 25 July 2014	
	<p>Di Hutton-Squire requested that the minute of the Board meeting be completed soon after the meeting and be sent to Board members sooner, as per previous Board decision.</p> <p>The minute of the previous Board Meeting was approved by all, after being proposed by Venessa Mulder and seconded by Warren Westcott.</p>	Lise Wheeler
5	Matters arising from previous Minutes	
	There were no matters arising.	
6	Correspondence	
6.1	Warren Westcott queried and Jacques Dreyer confirmed that an email was sent to the permanent site lessee regarding the state of his site after two complaints were received about his site.	Jacques Dreyer
6.2	Warren Westcott reported that he had informed the permanent lessee to remove the fence and trailer currently parked on his site, this was not allowed according to the By-laws. Jacques Dreyer to action as this is a management function.	
	Kuba Miszewski noted that no correspondence had been received to discuss	
7	General Manager's Report – Jacques Dreyer	

	Jacques Dryer stated that he would send a written report to Board members for the next meeting.	
7.1	<p><b>Security report</b></p> <p>Jacques Dreyer was pleased to report that there had been no caravan break-ins, since the previous Board meeting.</p> <p>The term of contract for the additional security company had ended (end of August). After discussion with Kuba Miszewski, at that time, it was agreed to hire only one guard for September only.</p>	Jacques Dreyer
7.2	<p><b>Back-up electricity for the Bar area</b></p> <p>Jacques reported that he was busy obtaining quotes to supply the bar/cafeateria (clubhouse) with electricity. A solar system with back up LSD lighting was being investigated.</p>	Jacques Dreyer
7.3	<p><b>Portion 109</b></p> <p>The fencing between TSC and Portion 109 was not been erected yet. It was reported that there were no long poles (3.6m) currently available at the time. Jacques reported that the droppers had been purchased for the Portion 109/TSC fencing. An order for the long poles had been placed and once delivered, the fencing will be erected. Kuba Miszewski and Neil Ashton undertook to source the poles in their areas in the meantime. Jacques to send Kuba and Neil the pole requirements</p>	Jacques Dreyer Kuba Miszewski Neil Ashton
7.4	<p><b>Moorings</b> (refer Point 16.3, Board minute, 25 July)</p> <p>Jacques reported that an email had been sent to keelboat owners members to determine who owned which mooring. He was receiving good feedback. At the time of the meeting there were only 7 moorings that had been inspected by Jose Ferreira. It was uncertain when the other moorings had last been inspected, which were done by the Club staff.</p> <p>A lengthy discussion ensued and it was agreed that the Watersports Committee and General Manager finalise the mooring procedure. Shane Wiscombe referred to the previous Board minute and proposed that the word 'approved persons' be changed to 'competent' persons, and that the competent person be considered by Watersports committee and the General Manger.</p>	Shane Wiscombe Jacques Dreyer
7.5	<p><b>Boat Hoist</b></p> <p>Jacques Dreyer reported that two new belts had been purchased from Action Yachting for the hoist.</p>	
7.6	<p><b>Gatehouse</b></p> <p>Jacques reported that the gatehouse would soon be completed. He thanked Andreas Horvath who was busy renovating of the gatehouse at no expense to the Club. The Club bought the materials only. The gate house will be fitted with a partition, inside which, the access control computer for will be kept. The counter will be fitted soon.</p>	Jacques Dreyer
7.7	<p><b>Club Cabin</b></p> <p>Jacques reported that the concrete floor had been casted and the bathroom was completed. The refurbishing of the cabin would be completed soon.</p>	Jacques Dreyer
7.8	<p><b>Afdak</b></p> <p>It was reported that the alterations will be completed soon after the 8 x 200m poles arrived. The polycarb sheets will be delivered the following week.</p>	
7.9	<p><b>Internet System</b></p> <p>Vinet has completed the first part of the job that will provide faster connection and a back-up battery system will soon be installed The aerials had been realigned.</p>	

7.10	<p><b>Staff Training</b></p> <p>Jacques reported that the first session of staff training covering team work, was held that afternoon and that the training will continue for the next few months. Geoff Hobbs, TSC member has kindly offered the training courses for the staff free of charge.</p>	
7.11	<p><b>Estate House</b></p> <p>The refurbishment of the Estate house was on going.</p>	
7.12	<p><b>Bar and Cafeteria Hours</b></p> <p>The official hours for the above were noted in the By-laws. The Board requested that in the event of the cafeteria or bar staff wishing to close earlier, due to lack of members, permission for this must be obtained firstly from the General Manager, as per the By-laws. It was also requested that the bar and cafeteria hours be posted at the clubhouse. If the cafeteria closes earlier (due to no customers) a notice of this be posted appropriately, or, alternative fast foods only to be served, due to the kitchen being closed.</p>	Jacques Dreyer
7.13	<p><b>Synergy preparations</b></p> <p>Jacques reported that the dam on the public side was almost drained. It was envisaged that this dam area would be used as a stage for Synergy. The event organisers need to know, if the dam area will be ready and suitable, by the end of September. Jacques reported that he would be installing a French drain in this area. It was noted that this is an urgent task.</p>	Jacques Dreyer
7.14	<p><b>Afdak costings and Decision required</b></p> <p>Grant Ekermans referred to the alterations required for the afdak and needed Board approval for the costing and to proceed with the task. Grant reported that the discounted tiling quotation received was R26.000, for the afdak floor. Discussion ensued</p> <p>A decision was also required for the finishing of the afdak floor: tiling, skimming or screeting was discussed. After much discussion it was agreed that the floor be screeted first and the tiling could be done at a later date.</p> <p>This was proposed by Niel Spilhaus and seconded by Grant Ekermans and accepted by all. The cost for the tiling was R34 000 and the cost for skimming was R30 000</p> <p>End of report.</p>	
<b>8</b>	<b>Chairman's Report – Kuba Miszewski</b>	
	<p>Kuba Miszewski had sent a report to the Board prior to this meeting, and it reads as follows:</p>	
8.1	<p>I am glad to see the Board getting to grips with their portfolio's. It is sad that we have lost Heathcliff Thomas due to work pressure.</p>	
8.2	<p>There was going to be a RMP meeting at the club, which got postponed due to heavy rains. The RMP is nearing completion. Flowing from this process has been the great news that the Municipality has re-zoned TSC to Resort from Agricultural. We have saved close to ½ a million on them having done the re-zoning. This is good news for the club.</p>	
8.3	<p>I have had a discussion with Erwin Weidemann who supports out replacing of caravans with cabins. He has no issue with timber piles being concreted in, but no mortar and brick structures. He was hoping to get his ideas to us on our bylaws by</p>	

8.4	<p>the meeting tomorrow. Erwin has promised that we will have the Water Affairs boat on the water for the holiday season. They will also build a boat shed for us for this boat and probably for our Safety Boat as well, but not by the holiday season.</p> <p>Jacques, Grant and I attended a presentation by Sershan Naidoo of the National Lotteries Board – on how the system works. He is helping us sort out the issue with receiving our funding, which will take a maximum of a month once docs are sorted. There is an issue with some signatures by the witnesses. This is a technical hitch. The next round of lotto applications have opened. We can only apply for R200 000 this time around.</p>	
8.5	<p>The Mirror Worlds Notice of Race has gone out, with an electronic entry form – entries are coming in already, with entries in from Australia, UK and SA at the moment. The Jury are appointed as is the RO. The response from members for Caravans has been good, we have 6 to date. We need more volunteers still to help.</p>	
8.6	<p>I am concerned about our mooring inspections – we need to get all the boats on the water soonest.</p> <p>End of report. There were no questions.</p>	
<b>9</b>	<b>Vice Chairman's Report – Grant Ekermans</b>	
9.1	<p><b><i>New Lotto application</i></b></p> <p>Grant Ekermans reported that the National Lottery Board were inviting applications for the Sport and Recreation Sector, closing date for applications, 21 October 2014 for a maximum amount of R200,000.</p> <p>Grant asked the Board for a decision regarding submitting another Lotto application. All agreed that the Club to apply again for the funding of an ablution block on the public side. Three quotations need to be obtained for an ablution block.</p>	Jacques Dreyer
9.2	<p><b><i>Lotto Money received</i></b></p> <p>Grant Ekermans confirmed the Lotto donation of R200 000.00 (for the purchase of a boat) from Lotto, as per the previous Lotto application. Grant had to obtain a revised quotation for a boat from Anchor boat shop, as the previous quotation would no longer apply, it was more than two years ago.</p> <p>The quotation received exceeded the donation amount and Grant needed Board approval to purchase the boat. This was discussed and Grant was requested to negotiate a better price, to try and bring the price down to R230.000. Grant asked for approval to spend the surplus amount.</p> <p>Shane Wiscombe seconded this proposal and the meeting agreed that the Club pay the R30 000.00 surplus, no more than this amount.</p>	Grant Ekermans
9.3	<p><b><i>New boat</i></b></p> <p>Grant reported that Dudley from Anchor Board shop had kindly donated a small rubber duck to TSC. There is no trailer for this boat.</p>	
9.4	<p><b><i>Zoning</i></b></p> <p>Grant reported that Dave Gough and Albert Geiger would be assisting with the site development plan for TSC, but it may take a long time for TSC to be officially</p>	

<p>9.5</p> <p>9.6</p> <p>9.7</p>	<p>rezoned as a resort. Grant reported that TSC was not well represented on committee busy with the RMP for the area.</p> <p><b>SGM</b></p> <p>It had been requested by members to call a SGM at the previous AGM, to raise finance for Capex development and cabins, and to consider a proposal regarding pensioner's discount. The building of cabins have been approved by the Board and were included in the By-laws. Grant stressed the importance of putting together a capital development plan for the Club.</p> <p>Discussion ensued regarding pensioner's discount and a decision was made that there would be no discount allowed for pensioners, this was seconded by Shane Wiscombe and agreed by the meeting.</p> <p>The SGM will be held and members will be notified of the SGM and will be requested to table any matters they wish to bring up at the SGM.</p> <p><b>Clubhouse area</b></p> <p>Grant stressed the importance of changes/alterations needed for the clubhouse, including enlarging the area. A proposal discussed was to extend the clubhouse (on the car parking side) and enlarge the cafeteria. Discussion ensued and it was felt that any alterations proposed must be in accordance with the SDP. Grant undertook to investigate further.</p> <p>Any changes to be made in the cafeteria must be to optimize and effect the best utilization of the current space. Jacques Dreyer will discuss proposals with Mark van der Westhuizen.</p> <p><b>Pleasure Cruiser</b></p> <p>Grant had received a quotation from Errol Nicholls for repairs to the pleasure cruiser, and presented this to the Board. The proposal was to use this boat as a bridge boat for the Mirror Worlds event, the boat was in dire need of repairs. The Board agreed that the quotation for this was too expensive. Di Hutton-Squire remarked that this boat would not be suitable for use as a bridge boat. It is difficult to alter course when the wind changes.</p> <p>It was advised that three quotations be obtained for any work to be undertaken at the Club.</p> <p>End of report.</p>	<p>Grant Ekermans</p> <p>Jacques Dreyer</p>
<p><b>10</b></p>	<p><b>Finance Report – Venessa Mulder</b></p>	
<p>10.1</p> <p>10.2</p>	<p><b>Club Financials</b></p> <p>Venessa Mulder reported that she had received the financial report from the Club that evening and had noted miscalculations regarding budget and bar figures. The report thus would not be an accurate account for the meeting. Venessa will sort this out and have the correct financials for the next meeting.</p> <p><b>Outstanding Club fees</b></p> <p>Venessa reported that according to the age analysis report, R770 000 (Club membership fees) was outstanding, which is disconcerting trend. It was noted that there were members visiting the Club presently who had not paid the previous year's fees.</p>	<p>Venessa Mulder</p>

	<p>This was discussed at length and it was proposed that a policy be implemented regarding non-paying members, to come into effect immediately. Venessa will draw up this policy for inclusion in the By-laws. In the interim, Venessa was requested to compose a letter of demand stating that 2013/2014 fees to be paid by no later than 15 October, and if not, membership would be terminated forthwith and that these accounts would be handed over to the attorneys. Notice of this policy to be sent to all members thereafter</p> <p>Further restrictions to be imposed regarding non payees were discussed, which included barring access, bar and cafeteria accounts and impounding assets.</p> <p>All agreed that the names of outstanding debtors be publicized</p> <p>On this matter, Kuba queried progress of the access gate and the implementation of the membership cards for access. It was reported that the consultant who had installed the softcon system, would be installing the system again. He had arrived earlier that day and he will outsource certain tasks to the local internet provider; i.e. the caballing. In the event of there being faulty cables in the future, it would be easier and quicker for the local company to attend to it. The computer for this softcon system was in place at the gate, the software was installed but the cabling for it was not completed yet. This will be completed within the next two weeks.</p>	<p>Venessa Mulder</p> <p>Venessa Mulder</p> <p>Jacques Dreyer</p>
<b>11</b>	<b>House and Grounds Report – Neil Spilhaus</b>	
11.1	<p><b>Water System</b></p> <p>Niel Spilhaus informed the meeting of the difficulty of obtaining 3 quotations, and had obtained two quotes for the water system.</p> <p>Kuba Miszewski asked for clarification on the water system requirement. A new water system was required for pumping water from the dam into the storage tanks, for which new submersible and booster pumps were needed. Two holding tanks were required with two pipes with different flow directions. The aim was to pump from the submersible pumps into the two holding tanks with two different flow directions This would be a flexible system and can be altered/moved accordingly until the RMP has been approved.</p> <p>Neil reported that the quotes received for the storage facilities with new pumps would cost R65 0000.00. This quotation includes the two tanks, piping, pumps, digging of the trenches and other extras. The water tanks, were R8 300.00 each with a holding capacity of 10 000 liters.</p> <p>The Board had approved R30 000.00 for the water system at a previous Board meeting. A lengthy discussion ensued and the following was proposed:</p> <p>To buy a submersible pump to replace the existing pump as an interim measure and short term solution. This was proposed by Neil Spilhaus and seconded by Venessa Mulder and agreed by the meeting. The cost for a pump and motor were queried, Niel Spilhaus reported that the quote indicated R700.00 for the pump, R2000.00 for the motor and the control box was R2300.00. All agreed that this to go ahead.</p>	<p>Niel Spilhaus Jacques Dreyer</p>
11.1.1	The cost to upgrade and improve the current reticulation system would be a Capex expense and would require approval at the forthcoming Special General Meeting.	
11.1.2	It was requested that the current tanks be lifted from the ground.	Jacques Dreyer
11.1.3	Kuba Miszewski asked that the geyser be inspected at the Plaat ablution block, as the hot water was not hot enough. Jacques Dreyer will action.	Jacques Dreyer
11.2	<b>Youth and Training clubhouses</b>	

11.3	<p>It was requested that the youth clubhouse be completed, as this venue would be used for the Mirror Worlds. A wooden partition to be erected. Niel Spilhaus to action.</p> <p>The beam in the training room needs to be fixed.</p> <p><b>Fencing</b> Shane Wiscombe reported that he had received quotations for the fencing required for the area between TSC and Portion 109. Both quotations for solid fencing and were in excess of R300 000.00.</p> <p>An alternative discussed was to install razor wire over existing fencing. Jacques Dreyer confirmed that this was planned once the fence has been installed. The cost for the razor wire was R9 000.00, this included the poles.</p> <p>This was too costly and the decision at the Board meeting was that Jacques discuss the fencing with the lessees of Portion 109 and see what could be done.</p>	<p>Niel Spilhaus</p> <p>Jacques Dreyer</p> <p>Jacques Dreyer</p>
12	<b>Events Report – Peter Keitzman</b>	
12.1	<p>Peter Keitzman had resigned from the Board before the meeting, but had sent a report to the Board prior to this meeting, and it reads as follows:</p> <p>A big group, 52 personel from Hyundai, would be camping at TSC from 26 to 28 September. They will be camping near the 'Visgat' area on the public side. They have already paid R10 580.00 for camping and for the hiring all the army tents.</p> <p><b>Future events:</b></p> <p>A school reunion (De Villiers Graaff) will be held here on 4 October, Mark will be catering.</p> <p>The annual Welgemoed Primary Father &amp; Sons (Iron-man) event will take place here again 17 &amp; 18 October.</p> <p>The USSA regatta will take place 30 Nov – 4 Dec. The students will arrive for Synergy, stay here for the week for their regatta and a few will participate in the grand Slam event, 6 &amp; 7 December.</p> <p>The Cape Land Rover Club have confirmed the dates for their annual camp, which will be 16-18 January 2015</p> <p>Somerset House has confirmed that they will again host their camp at TSC, 17 – 20 March 2015.</p> <p>Another big angling event, currently being discussed, is the South African Art Lure Angling Association Nationals. This will take place 20 – 28 March. 100-150 anglers expected, 40-50 boats. Mark will be catering for daily lunch boxes (for anglers) and three dinners for formal events, besides the daily meal requirements.</p> <p>End of report</p> <p><b>Wild runner Event</b> Kuba reported that the event organizer for the Wild Runner event had contacted him and informed him that they were unable to obtain sponsorship and thus the event would not take place, which was scheduled for March 2015.</p> <p><b>Synergy Event</b></p>	
12.4		

12.5	<p>Kuba reported that the contract was signed for the event, the Cub have certain obligations and we need to ensure that we fulfill these tasks. Jacques Dreyer to ensure that the staff are notified and to schedule the work for the event timeously.</p> <p><b>Grand Slam Event</b> Shane Wiscombe reported that the planning for the event will be similar to last year. The Club will provide the IT support, catering for the event, the afdak will be used and we will provide our boats for the rescue function. Mary Ann Sharwood will be assisting with the running of this event.</p>	Jacques Dreyer
12.6	<p><b>Boat Show</b> Venessa Mulder asked if TSC will again set up a stand at the Boat Show. Shane Wiscombe will discuss with Mary-Ann Sharwood. All felt that it was important for the Club to be present.</p>	Shane Wiscombe
<b>13</b>	<b>Future Planning Report – Heathcliff Thomas</b>	
	No report as Heathcliff Thomas had resigned from the Board.	
<b>14</b>	<b>Eco and Environmental, Communication and Community Involvement Janine Frylink</b>	
	No report as Janine Frylink was not present.	
<b>15</b>	<b>IT Report – Neil Ashton</b>	
15.1	<p>The IT report had been circulated to all Board members and reads as follows:</p> <p><b>Weather Station</b> The weather station sensor has been installed on the side of the Bridge house and the display console is on the bar counter, near the till. Live weather data is being fed to the TSC website, at the moment I have two pages published:</p> <p>Current weather data - <a href="http://theewater.co.za/sailing/weather-at-tsc/current-weather">http://theewater.co.za/sailing/weather-at-tsc/current-weather</a> 24 hour historic wind and rain detail - <a href="http://theewater.co.za/sailing/weather-at-tsc/wind-rain-detail">http://theewater.co.za/sailing/weather-at-tsc/wind-rain-detail</a></p> <p>Both are accessible under the Sailing menu. I will be creating more pages in time.</p>	
15.2	<p><b>Website</b> I am in the process of integrating a site reservations system using the JomRes framework into our website, which will allow Members and Public to book and pay for their Public sites, Plaat sites, Club Cabin(s) caravans and tents online. In addition, it will give the staff a complete management platform with the capability to rent out almost anything.</p> <p>Unfortunately, as we charge per person per night, rather than per campsite per night, we would need to purchase a set of plugins that costs £199 (R3500). See Silver Option, <a href="http://www.jomres.net/buy-now">http://www.jomres.net/buy-now</a></p> <p>I believe this will free up the staffs time, particularly over the busy periods and suggest we purchase the plugins.</p>	
15.3	<p><b>Telkom vs VOIP</b> I asked Jackie to provide detail on what we pay monthly in terms of digital communication, she provided the figures below:</p> <p>Telkom (ave monthly)                      R2000.00 (R1400 call charges – R600 line &amp; equip</p>	

	<p>rental)</p> <p>Toshiba R983.97</p> <p>Vox Orion (avg monthly) R1100.00</p> <p>Managers Cell Phone R750.00</p> <p>Rescue Cell Phone R10.00</p> <p>Duty Managers Cell Phone R10.00</p> <p>Vinet R574.00</p> <p>Internet Banking (avg monthly) R700.00</p> <p>If we were to move to a VOIP (Voice over IP) telephone system, we would save the top 3 items above. Attached are two quotes from Vinet for a VOIP system, one includes fax capabilities and the other doesn't. The staff have indicated that they send and receive one fax a week on average. If we buy the VOIP system, all we will pay monthly is the line rental on one line, at R35 (two lines if we want fax capabilities) plus calls at the following rates:</p> <p style="text-align: center;">VOIP to Telkom calls 38c/min VOIP to Mobile calls 89c/min</p> <p>I would estimate an additional savings in the cost of calls of about 40%. This leaves us with a monthly bill of an estimated R900 per month. I suggest we move forward with this as we will recoup the initial investment in 4 months.</p> <p>End of report</p>	
15.4	Neil Ashton asked for approval to purchase the plug-ins for the website proposal Kuba Miszewski proposed that and Grant Ekermans seconded. This was approved by the meeting.	Niel Ashton
15.5	The telephone system was discussed and the Board agreed in principle to change over to the VOIP system, as this would save a considerable amount. The Club pays about R4000.00 per month for the current system whereas the cost for the VOIP system would be far less, R1500.00 per month. Neil reported on two cost options to either purchase the system (R12 716.00) or to pay monthly rental, (R885.00 per month).	
	Di Hutton-Squire informed the meeting of the phone system used at their business and reported that it was far cheaper. The cost of the local internet service providers were queried and discussed. Kuba Miszewski proposed that in principle the Club changes over to VOIP system subject to Venessa Mulder investigating the costs. Agreed by all present.	Venessa Mulder / Niel Ashton
15.6	Kuba Miszewski asked Niel Ashton to investigate installing a central server that the office staff may all operate from. Neil reported that he already had obtained a quotation for this, R8000.00, excluding the computers. Niel would investigate further.	Niel Ashton
15.7	Venessa Mulder asked Neil Ashton to investigate spam mail she was receiving from the Club.	Niel Ashton
<b>16</b>	<b>Watersports Report – Shane Wiscombe</b>	
	The Watersports report was circulated to Board members prior to the meeting and reads as follows:	

16.1	<p>The watersports Committee constituted itself at a meeting held at Gordons Bay yacht club, Wed, 9 July 2014. Various portfolios were assigned and the minute of this meeting are on the website.</p> <p>Jon Galbraith has kindly agreed to assist me in this portfolio as Vice Commodore which has given his substantial commitment to the Club and youth sailing I feel is a good person to handle this.</p> <p>The sailing season is starting and in line with what is being proposed by the new SAS chairman Peter Hall we need to add more emphasis on sailing being a fun sport rather than just an elite racing driven past time.</p> <p>To this end I have included a number of fun days which we need to try and use to bring people onto the boats for enjoyment. These are going to take the form of treasure hunts on water orientating type navigation requirements, involvement with local business etc. Some ideas have been put forward but any and all proposals will be welcomed.</p> <p>Our Grand Slam proposal was accepted and the shocker came when the core dinghy club in the Cape Town area, ZVYC, was excluded from the series. This is an indication that cannot expect it every year unless we provide good value and a superior venue.</p> <p>The dinghy sailing and TSA are making brilliant advances and as Commodore I believe we should support them fully as this is the lifeblood of both the Club and active sailing members brought into the sport. I would like to see solid advances into establishing dinghy racing again at the Club. The spin-off is a great crew pool for keelboats as well. See TSA report and race-X report.</p> <p>At the Commodores function held at RCYC I had some discussion with their youth sailing programme managers and they are looking for a feeder of skilled dinghy sailors to move into their keelboat training programme. They will not train total novices and this gives our dinghy sailors a path should they wish to advance into bigger boats. They also offer FREE coastal skippers courses for a fair number of the good sailors in their programme based on merit alone. That as we know is a substantial investment.</p> <p>Our key focus for the first half of this season has to be the Mirror Worlds and I feel that we should discuss this in depth at the meeting and finalise what the Club's requirements. As well as expectations surround this event, are. It is essential that the event as well as the potential 'inconvenience' as some members of TSC may it, is mitigated with top class communication with all the Club members so that there are no surprises. It is a key holiday period and probably the time when most members utilize the facilities and event thought it is an amazing prestigious event the Board needs to remember this Club is the member's club and they have certain expectations.</p> <p>End of report. Further discussion:</p>	
16.2	<p><b>Club Calendar</b> Shane Wiscombe confirmed that the calendar will be completed soon.</p>	
16.3	<p><b>Mirror Worlds</b> Shane queried the communication with members regarding the event and to ensure that members know of the number of people that will be here over the New Year period. Kuba confirmed that this had already been done, the first newsletter was sent in the beginning of September. Included in this newsletter was an appeal to members to offer their assistance for the Mirror Worlds event. Grant confirmed that once all the entries for the Mirror Worlds had been received, there would be a better idea of the numbers expected and one can plan accordingly.</p>	

	Grant confirmed that the proceeds from the Mirror Worlds will be divided between the Class and the Club.	
16.4	<p><b>Youth sail training programe</b></p> <p>Shane Wiscombe reported that he had attended a meeting at RCYC, whereby free membership was offered to youth who were proficient in dinghy sailing and wanted to do keelboat training. Skipper's courses were also offered to deserving youth and included world qualification sail training. Shane Wiscombe was requested to send the information to Neil Ashton for publication on TSC website.</p>	
16.5	<p><b>Watersports Committee</b></p> <p>Shane informed the meeting that Jon Galbraith was appointed Vice Commodore and Errol Nicholls volunteered to oversee the powerboat portfolio.</p>	
16.6	<p><b>Club boats and Water Safety</b></p> <p>Niel Spilhaus queried the COF for the Club boat Paper Doll. Jacques Dreyer was requested to sort this out. Paper Doll is classified as a work boat.</p> <p>A request from the Board was that both Douw Steyn (current water safety officer) and Errol Nicholls (newly appointed water safety officer) to be on duty during the busy times, Easter, Christmas and public holidays. Jacques Dreyer to implement the roster for water safety officers. Both gentlemen had attended the recent SAS accredited course at TSC. Grant informed that another course was planned and Jacques Dreyer informed the meeting that he would like to attend.</p> <p><i>Included in this portfolio follows a report concerning the Theewater Sailing Academy.</i></p>	
16.7	<p><b>Race X Dinghies Parking</b></p> <p>Five new Race X dinghies are on the water from the UK, we expect them to arrive at the end of the month (29<sup>th</sup>). At a quarter of a million rand, we need to protect the investment, especially as it is not all coming from TSA.</p> <p>One of our concerns is the parking of the boats, the sun is very damaging to them as they are made of tri-laminated plastic. We understand that, in a few months, boat parking is to be built at the back of the Afdak, as a temporary solution, could these boats be parked, covered, on their dollies, under the Bridge House? If need be, to 'hide' them from view from the Clubhouse, we could erect some lattice work.</p> <p><b>Platinum Race X Membership Plan</b></p> <p>TSA will provide 5 Topaz Race X dinghies for members use. As a Platinum Member your family can enjoy the thrills of sailing a modern performance sailing dinghy, or tune it down for easy sailing, without the outlay of purchasing a boat, maintaining a boat, or even rigging it and packing it away. See attached TSA Race X Platinum Plan for more detail.</p> <p><b>Community Sailing &amp; Life Skills Project</b></p> <p>While this is still a work in progress, I feel that it is pertinent to mention it. The TSA Community Sailing Initiative, focusing on the development of youth sailing in the local Villiersdorp and Vyeboom communities.</p> <p>We envisage providing 40 hours of training to 12 local community youths in three month cycles, during the sailing season. At the request of the local business leaders, we are investigating the feasibility of pairing the sail training with life skills development.</p> <p><b>Hermanus Yacht Club</b></p>	

	In response to a SAS recommendation that all Yacht Clubs should have a SAS certified sail training program, Cal Tomlinson of HYC contacted us with a view to setting up sail training for their adult members. After a meeting with their Commodore and Sailing Committee, we have agreed to run a "Getting Afloat" course over three weekends, starting in November. SAS has indicated that they see TSA developing as a Satellite Training Centre providing services to the Yacht Clubs in our area.	
<b>17</b>	<b>Caravan and Camping Report – Warren Westcott</b>	
17.1	<p>The Caravan and Camping report was circulated to Board members prior to the meeting and reads as follows:</p> <p>In late August the caravan and camping committee met at TSC, Grant Ekermans and Tony Strutt joined the meeting and a very constructive meeting was had.</p> <p>The main objective was to make amendments to the By-laws incorporating the implementation of cabins. We also looked at some more cabin structure proposals and are now looking at coming in round at the 130 to 140 brackets.</p> <p>Several changes have been made to the By- laws and the approval by the Board will be required at the Board meeting.</p> <p>The only other outstanding matter to be discussed and finalised is the proposal made by Tony Robinson regarding the pensioner's stays.</p> <p>End of report. Further discussion:</p> <p><b>By-laws:</b></p> <p>Warren asked for approval to the changes and amendments to the By-laws. The new By-laws had been circulated to Board and Trustees and with no feedback it was assumed that all were in agreement. Kuba reported that he had recently met with Erwin Weideman (DWA) and had discussed the erection of cabins. Mr. Weideman was in full agreement as long as there were no permanent structures built on DWA leased land. Mr. Weideman would sent written confirmation.</p> <p>As there were no objections, the By-laws were approved and adopted by the meeting. The By-laws to be published on the website.</p>	Niel Ashton
17.2	<p><b>Pensioners Discount and Stays Requirement</b></p> <p>Warren Westcott asked the Board for a decision regarding pensioners discount and for the request for less stays required per annum to maintain the permanent site, for pensioners.</p> <p>The Board members agreed that if members wanted a change to the Constitution regarding pensioner's discount, the members concerned would need to call for a SGM, as per the current Constitution.</p> <p>Decision regarding a deduction for the number of pensioner's stays, was that the current stays system and requirement, must stay as is.</p>	
17.3	<p><b>Keelboats and Camping</b></p> <p>Grant Ekermans reminded the meeting that the Keelboats must be off the keelboat parking bays by 1 November. The month of November is needed to get the area</p>	

	ready for Synergy and for camping. All approved, and Jacques Dreyer was requested to remind all the keelboat owners of this decision.	Jacques Dreyer
<b>18</b>	<b>Trustee's Report – Di Hutton-Squire, Des Mudge and Stuart Brown</b>	
18.1	<p>Di Hutton-Squire gave feedback on the task assigned to the Trustees at the previous meeting, which was to define: <i>'a member in good standing'</i>.</p> <p>The Trustees gave the following definition: A member in good standing is a member who is up to date with all TSC dues and payments, specific obligations and his/her membership is not suspended.</p> <p>The question of bar tabs were discussed and it was felt that this would need to be clearly defined. It was requested that monthly statements needs to be sent to members. Grant stated he would assist Jackie, the bookkeeper, with this.</p> <p>Discussion ensued and the Board requested that the Trustees revise the definition.</p>	Grant Ekermans Trustees
18.2	The Trustees wanted clarification on the sponsorship and amounts secured for the Mirror Worlds. The trustees requested that the expenses for the Mirror Worlds event not exceed the income.	
18.3	The Trustees confirmed the expense amounts as recorded at the previous Board meeting.	
18.4	<p>The Trustee asked if the Club infrastructure could cope (water and sewerage) during the busy season, namely Mirror Worlds.</p> <p>Di confirmed that the water query was already covered in Niel Spilhaus's report. It was requested to obtain quotes for a sewerage pump, as per the decision of the previous Board minute, and to forward this to the Board for approval.</p>	Jacques Dreyer
18.5	It was requested that newsletters be sent out more regularly to members.	Jacques Dreyer
18.6	The Trustees queried the recent tractor incident. Jacques Dreyer replied that the matter had been sorted and the insurance had already been paid that covered the damages. Jacques Dreyer stated that he was busy training and giving guidance the Repairs and Maintenance staff.	
<b>19</b>	<b>Adoption of above Reports</b>	
	All of the reports presented were adopted by the meeting.	
<b>20</b>	<b>New Member Applications</b>	
	<p>The following membership applications received were considered:</p> <p>Mark Bulley (Social Member) Petrus Buys (Family member)</p> <p>The meeting approved the above new membership applications.</p>	
<b>21</b>	<b>General</b>	
21.1	Jacques Dreyer informed the meeting that he was busy investigating a pension/provident fund for the staff. Jacques to discuss this matter further with Di Hutton-Squire, who would have more information.	Jacques Dreyer
12.2	Jacques Dreyer was requested to attend to staff bonuses for 1 September 2014.	Jacques Dreyer
12.3	Kuba Miszewski asked the meeting for approval for Nigel Smithie, Treasurer of	

	Mirror Worlds Committee, to be co signatory for the newly opened bank account for the Mirror Worlds. This proposal put forward by Kuba, seconded by Venessa Mulder and approved by the meeting.	
<b>22</b>	<b>Date of next Meeting</b>	
	Kuba Miszewski thanked everyone present for attending the meeting. Next Board Meeting date: <b>Saturday, 7 November 2014, 09h00</b> at TSC Meeting closed at 23h20.	