

Minutes of Theewaterskloof Board Meeting held at 19h00 on Friday, 25th July 2014 at Theewaterskloof Sports Club, Villiersdorp		
1	Welcome	
	Kuba Miszewski welcomed and thanked everybody for attending the meeting.	
2	Present and Apologies	
2.1	Present: Kuba Miszewski Grant Ekermans Venessa Mulder Neil Spilhaus Neil Ashton Warren Westcott Shane Wiscombe Peter Keitzman Heathcliff Thomas Janine Frylink Jacques Dreyer Di Hutton-Squire Desmond Mudge Stuart Brown Christine Tatt	Chairman Vice Chairman, Future Planning Director Finances Director House and Grounds Director IT Director Caravan and Camping Director Watersports, Commodore Director Events Director Without Portfolio Eco, Enviro, Communication, & Community Involvement General Manager Trustee Trustee Trustee Minute
2.2	Apologies: NONE	
3	Adoption of the Agenda	
	The Agenda for this meeting was adopted by all.	
4	Adoption of previous Board Meeting Minutes, held 9th May and 20th June 2014	
4.1	Minutes from Board Meeting 9 th May 2014	
	Proposed: Grant Ekermans Seconded: Venessa Mulder	
4.2	Minutes from Board Meeting 20 th June 2014	
	Proposed: Venessa Mulder Seconded: Neil Spilhaus	
5	Matters arising from previous Minutes	
5.1	<u>Point 11.6 from Board Meeting Minutes held 20th June 2014</u> Add that this roof does not leak anymore.	
6	Correspondence	
6.1	Kuba Miszewski noted that there had been bits and pieces of correspondence floating around and that all correspondence and responses to correspondence needed to go through the office to the Board.	
7	General Manager's Report – Jacques Dreyer	
7.1	Key points mentioned:	Jacques Dreyer
7.2	Gate up and running shortly.	
7.3	Gatehouse repaired.	
7.4	Two phones for the Manager and Duty Manager will be available. Duty Roster to be posted soon.	
7.5	Inspections of moorings with the assistance of Watersports will be completed.	
7.6	Fences around Portion 109 – Synergy.	
7.7	Equipment and tools at the club are almost non-existent. Discussion. Club Cabin floor should be concrete with laminated wood or pvc wood-look flooring. Jacques Dreyer requested to complete this. Proposed: Kuba Miszewski Seconded: Grant Ekermans	Warren Westcott
7.8	Jacques Dreyer noted that the repairs to the Estate House are ongoing. Grant Ekermans proposed and explained that the expenses were to be covered by the Club. Proposed: Grant Ekermans Seconded: Kuba Miszewski	
7.9	A vote of thanks to Neil Spilhaus for fixing the roof of the Youth Clubhouse.	
7.10	Accumulator has been replaced. Barend Van As from Peninsular Signs has given up his permanent campsite and donated the caravan to the club. Need to do something special for him for all his support. Suggested that at the SGM we call him up to thank him and also place it on the website.	

7.11	Caravan Committee to look at caravan. Grant Ekermans proposed that Barend Van As be allowed use of the caravan while he is still a member. Jacques Dreyer suggested a set of six mugs. Discussion. Proposed: Grant Ekermans Seconded: Kuba Miszewski	
8	Chairman's Report – Kuba Miszewski	
8.1	Di Hutton-Squire noted that congratulations were in order for the Lottery Funding proposal and the funds that were received. Discussion.	
8.2	Grant Ekermans mentioned that all could attend the Lottery Funding Information Session.	
9	Vice Chairman's Report – Grant Ekermans	
9.1	Grant Ekermans noted that he had received a quote from Gemini. Discussion.	
9.2	Grant Ekermans proposed that it would be good to work from one service point for all Club boat repairs. Anchor Boat Shop should be the preferred supplier on the website. Neil Spilhaus added to the proposed that it would be good to use Anchor Boat Shop for all major services and use the local man Paul Venter for interim/ad hoc repairs. Proposed: Grant Ekermans Seconded: Neil Spilhaus	
9.3	Grant Ekermans apologised for being so busy, the Mirror Worlds has taken up a huge amount of his time.	
9.4	Grant Ekermans noted that the Vice-Chair's position on the Board involved interaction with all other portfolios.	
9.5	Kuba Miszewski requested Jacques Dreyer to provide zoning certificates for everything we own at the club. David Gogh has requested this. Grant Ekermans explained the zoning to the Board.	Jacques Dreyer
9.6	Property Development – 3 Club caravans are in a horrible state. Discussion.	
9.7	Grant Ekermans suggested that the Club sell them for R 16,000-00 and purchase 2 tents like Heartbreak Hotel type. Presentation by Grant Ekermans to the board. Grant Ekermans proposed that in principle the Board gives him permission to sell the three caravans and purchase 2 tents up to R30, 000-00. (Big picture 3 cabins and 6/7 tents) Proposed: Grant Ekermans Seconded: Shane Wiscombe	Grant Ekermans
9.10	Permanent Site 6 discussed. Grant Ekermans proposed to swap the two sites 5 and 6 around and then the club cabin and the club caravan site would be adjacent to each other. Proposed: Grant Ekermans Seconded: Warren Westcott	Jacques Dreyer
9.11	Grant Ekermans proposed that in principle the Board agreed to the Improvements for the Afdak up to R 85,000.000. Discussion and explanation. Proposed: Grant Ekermans Seconded: Shane Wiscombe	Jacques Dreyer
9.12	Grant Ekermans proposed that the board give Mark van der Westhuizen the authority to approach Deborah Ulrich for the new shape of the Bar Counter. It was noted that the bar fridges had to be secured in the new plan. Discussion. Proposed: Grant Ekermans Seconded: Shane Wiscombe	Mark van der Westhuizen
9.13	Ablutions discussed.	
9.14	Dam Camping Area - Grant Ekermans proposed that the Board will commit to giving the management authority to develop the Dam Camping Area for under R50, 000-00. Mr. Weidemann must give permission. Proposed: Grant Ekermans Seconded: Kuba Miszewski	Jacques Dreyer
9.15	Theewater Sailing Academy youth boat shed upgrade discussed and noted that this is needed for SAS accreditation. Put up a wall and a door with bunks. Approved by the board please go ahead.	Neil Ashton Jacques Dreyer
9.16	School Camps proposal explained. Grant Ekermans proposed that we approve in principle for a champion to go ahead and to give Mark van der Westhuizen the authority. Kuba Miszewski cautioned on schools Private/Public Schools. Proposed: Grant Ekermans Seconded: Kuba Miszewski	Mark van der Westhuizen
9.17	It was noted that the Club is committed to supporting Theewater Sailing Academy.	
9.18	Theewater Sailing School should be for those that can't afford to learn to sail and is useful for the upliftment of the local community. Relationship with Mark Joseph needed to be repaired. Grant Ekermans, Heathcliff Thomas and Janine Frylink requested to continue with this process. Voortrekkers Camp discussed. Grant Ekermans proposed a meeting with the	Grant Ekermans Heathcliff

	Voortrekkers and Club management on the relationship. Proposed: Grant Ekermans Seconded: Warren Westcott	Thomas Janine Frylink
10	Finance Report – Venessa Mulder	
10.1	Venessa Mulder noted that the Budget had not been inputted onto the Pastel yet.	
10.2	Falcon system discussed.	
10.3	Di Hutton Squire asked a question about the improvement funds. Grant Ekermans replied.	
10.4	Mirror World budgets and profits discussed.	
11	House and Grounds Report – Neil Spilhaus	
11.1	No written report submitted.	
11.2	Neil Spilhaus mentioned that the water system at the Club needed urgent attention.	
11.3	1) Water pump had passed out. Neil Spilhaus proposed that in principle we replace the pump with a submersible pump and replace the rest of the water pipelines in stages. Two extra water storage tanks were also needed.	
	2) Warren Westcott seconded this proposal in principle.	
11.4	Estimated budget is: R15, 000-00 for pump; R7, 500-00 for 2x tanks; R7, 500-00 for pipes = R30, 000-00 to come from SGM Capex.	Niel Spilhaus
11.5	Kuba Miszewski requested Neil Spilhaus to obtain three quotations.	
12	Events Report – Peter Keitzman	
12.1	Synergy booked for 28 th and 29 th November 2014.	
12.2	Tickets for Synergy discussed. All present were happy with the plan.	
12.3	100 % Dam full party and Christmas in July arranged for 26 th July 2014. Good response had been received.	Peter Keitzman Lise Wheeler Jacques Dreyer
12.4	TSC sticker for display on member's vehicles discussed. All thought it a good idea.	
12.5	Boat Show at CTICC was on the 1 st weekend in October 2014. TSC should be represented there.	
13	Future Planning Report – Heathcliff Thomas	
13.1	Heathcliff Thomas noted that this was his first Board Meeting and asked what was expected of him in this position. Grant Ekermans noted that he would be working closely with Heathcliff Thomas.	
13.2	Local Community involvement was noted as important. Discussion.	
14	Eco and Environmental, Communication and Community Involvement – Janine Frylink	
14.1	Janine Frylink noted that this was her first Board Meeting and requested to know what the expectation of this portfolio was.	
14.2	Eco – Alien replacement etc. Prickly hedge to be planted on the borders of the Club. Creation of a small nursery to grow local plants discussed.	
14.3	Community Involvement – Create local community involvement in the Club through job creation etc.	Janine Frylink Kuba Miszewski
14.4	Kuba Miszewski noted that he would meet with Janine Frylink to discuss the expectations of her portfolio.	
14.5	Kuba Miszewski requested Janine Frylink to present a firm proposal to the Board of her Nursery project. DWAF (Irwin Weidemann) for removal of alien trees. John Asbury for nursery.	
15	IT Report – Neil Ashton	
15.1	Gate System discussed.	
15.2	Falcon System discussed.	
15.3	Internet/WIFI discussed. ADSL line to the office.	
15.4	Neil Ashton requested to present a Firm Proposal for the internet solutions. (G-Connect, V Connect etc.)	
15.5	Weather Station had been ordered and will install next week. Gavin Phlemming will assist to with the installation.	Niel Ashton
15.6	Communications Board on the website explained by Neil Ashton. Groups such as Caravan & Camping can set up a communication center through the website.	
16	Watersports Report – Shane Wiscombe	
16.1	Jacques Dreyer requested to create and use Log Books for use of all TSC boats.	
16.2	Moorings – It was agreed by all that the Club was not competent enough. Technical knowhow was required for inspection of moorings. Discussion.	Jacques Dreyer
16.3	Board approved that the following people could complete mooring inspections	

	pending confirmation from them that they are willing: Neville Norton, Neil Spilhaus, Tony Largier, Jose Ferreira and John Spilhaus. Shane Wiscombe is to approach these 5 members and ask if they are willing to do this for the Club.	Shane Wiscombe
16.4	A Mooring Certificate will then be issued by one of these 5 members and the club member would then need to give the mooring certificate, insurance certificate and payment to the office.	
16.5	Shane Wiscombe was requested by the Board to put this system in place for Mooring Inspections.	
16.6	Paperdoll discussion. Watersports Committee is given permission to re-name the boat.	
16.7	Fencing around the perimeter of the Club premises. Shane Wiscombe requested to submit a budget and a proposal to the Board.	Shane Wiscombe
16.8	Gate information and stays discussed. A locked box was suggested for the computer in the gate house to prevent tampering.	
16.9	CCTV discussed.	
	Alarms for caravans discussed.	
16.10	More of a subdivision between members and public noted as a need to be addressed and discussed. Albert Geiger has a full set of plans that can be emailed.	
16.11	Solar bollard lights with backup batteries suggested as a solution for the dark road at a cost of R570.00 each.	
16.12	Adriaan White can be contacted to assist with the electrical assessment needed.	
16.13	Mountain Mill Regatta will be discussed with Theewater Sailing Academy.	
16.14	21 st September 2014 is date of Bart's Bash (Andrew Bart Simpson)	
16.15	TSC has no team entered for the Lipton Cup.	
16.16	Need event posters and flyers available at the gate to promote events.	
16.17	Club Calendar discussed and noted that it needed to be finalized asap.	
16.18	Guest Speaker for opening cruise on 13 th September 2014. Steve Bentley.	
17	Caravan and Camping Report – Warren Westcott	
17.1	Warren Westcott noted that there were 4 Site Allocations.	
17.2	Warren Westcott presented a letter by Tony Robinson with proposal for 65 + members to have 4 stays a year totaling 240 hours with a minimum 48 hours per stay. Board will respond to this.	
17.3	Conditions pertaining to site allocations rule No 4 discussed.	Warren Westcott
17.4	Cabin process needed to be moved forward. What is considered a permanent structure? Discussions with DWAF and a building inspector needed for clarity.	
18	Trustee's Report – Di Hutton-Squire, Des Mudge and Stuart Brown	
	None.	
19	Adoption of above Reports	
	All of the reports presented were adopted.	
	Proposed by Neil Spilhaus	Seconded by Shane Wiscombe
20	New Member Applications	
20.1	1. Johan van Dyk – Family	
	All agreed that the above Membership Application should be approved.	
20.2	Jacques Dreyer was requested to present a graph of all new member applications and resignations at the next board meeting.	Jacques Dreyer
21	General	
21.1	Stuart Brown asked a question about the use of the safety boat in certain conditions. It was noted that Jacques Dreyer could attend to this issue from a management standpoint. Noted that it will not be permitted to use a club boat in certain winds and conditions.	Jacques Dreyer
21.2	Kuba Miszewski requested Jacques Dreyer to ensure that the foefie slide was in a safe condition, the offices are neatened up, and that break-ins are reported to board	Jacques Dreyer
21.3	Jacques Dreyer mentioned that there was an average of one break-in a day.	
21.4	Do we belong to a Fire Protection Association? Local fire department. Discussion.	
21	Date of next Meeting	
21.1	Kuba Miszewski thanked everyone present for attending the meeting.	
21.2	Next Board Meeting date: Friday, 12 th September 2014 at 19h00 at TSC	
21.3	Opening Cruise Saturday, 13 th September 2014.	
21.4	Meeting closed at 23h30.	